

# APPLICATION FOR EMPLOYMENT Confidential



Messrs. PR & SB Attew  
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Mail to: [Susan@holmetrakehners.com](mailto:Susan@holmetrakehners.com)  
[www.holmelivery.co.uk](http://www.holmelivery.co.uk)

Website: [www.holmetrakehners.com](http://www.holmetrakehners.com)

All information you supply is treated as *confidential*. It may be stored on computer

Please complete **CLEARLY** in black or blue ink

Please complete this application form in full even if you are attaching a C.V.

|  |   |                                    |
|--|---|------------------------------------|
| <b>Position Applied for:</b>   |   | Salary Required                    |
| Title  | Surname   | Surname at birth<br>(if different) |
| First Names  |   |                                    |
| Full Address   |   |                                    |
| How long have you lived at this address?:  |   |                                    |
| Telephone: Home  | Work:   | Mobile                             |
| Email Address:   |   |                                    |
| Date of Birth:   | Age   |                                    |
| Place of Birth   | Nationality   |                                    |
| Height   |   |                                    |
| Marital Status   | Age & Gender of Children<br>(if any)                        |                                    |
| Do you Smoke? YES / NO   | If yes, how much?   |                                    |
| Do you Own any Pets / Horses?  |   |                                    |
| Are you a rider? YES / NO  |   |                                    |
| If under 18, please state name and address of parents/guardian:  |   |                                    |
| Name and address of person to be contacted in an emergency:  |   |                                    |
| If you have lived abroad please give details of last private address and dates   |   |                                    |
| Do you hold a current driving Licence YES / NO   | Do you own a car? YES / NO                                  |                                    |
| Please give details of any endorsements:   |   |                                    |
| Can you drive a HORSEBOX? YES / NO   | Can you drive an HGV HORSEBOX? YES / NO                     |                                    |
| Can you drive a Tractor YES / NO   | Do you have a Forklift/Telescopic Handler Licence? YES / NO |                                    |
| Number of days sick leave taken over the last two years:<br>Give details of any major illness, operations, accidents or disabilities |   |                                    |
| If you are Registered Disabled Person, please give   |   |                                    |
| Registration Number  | Expiry Date   |                                    |

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**Secondary Education** – Schools attended since age 11 (in chronological order)

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| Dates |    | Name, Type of School and Address | Main Examinations (GNVQ, GCSE, GCE, etc) |       |         |       |
|-------|----|----------------------------------|--|-------|---------|-------|
| From  | To |                                  | Year                                     | Level | Subject | Grade |
|       |    |                                  |  |       |         |       |

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**Further Education**

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| From | To | Name and Address of College or University etc. | Subjects and Qualifications |
|------|----|--|-----------------------------|
|      |    |  |                             |

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**Languages** Please state languages and degree of fluency (fluent, competent or rusty)

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**Additional Information** Please use this space to add any further information which you feel may support your application, including responsibilities and achievements in interests, hobbies and sports.

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**To be completed by all applicants**

I understand that my employment by the Company is subject to the following conditions:

- a) That I successfully pass any medical examination which may be required
- b) That I am prepared to undergo whatever training is thought necessary by the Company, wherever it is appropriate for such training to be given, at any time during the course of my employment with the Company.
- c) That my employment will be subject to the rules and conditions of service in force from time to time.

I hereby declare that the statements made by me in the whole of this application are true.

Signed

Date

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***For Office Use only***

*Interview 1*

*Date*

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*Comments*

*Interview 2*

*Date*

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*Comments*

*Position Offered:*

*Salary:*

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*Starting Date:*

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*Recruited by:*

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